

GJHS Community Service Instruction Sheet

1. **Instructions (white):** Keep the Community Service Program sheet for your information.
2. **Student Application/Parent Approval form (green):**
Be sure to list FOUR places that need volunteers. You do not have to volunteer at these places, just identify them. (There is a list of participating agencies available in the Community Service binder in the Guidance Office. On the bottom of the form, please have your Parent/Guardian sign for approval.
3. **Agency form (yellow):**
Choose a non-profit organization at which to volunteer and have someone in a supervisory position complete the yellow form. Put your name and year of graduation on the top of the form.
5. **Record of Volunteer Service Hours (pink):**
Keep the pink log sheet and start filling it out. **Make a copy of it for your records** and turn in the original to the Guidance Office. Pick up blank log sheets as needed. **Copies will not be made in the Guidance Office.** *All hours must be logged daily, not lumped together as a whole. Lumped hours will not be accepted.*

Staple and return the green and yellow forms to the Guidance Office as soon as they are completed. REMEMBER, ALL FORMS MUST BE COMPLETED BEFORE THEY WILL BE ACCEPTED AND BEFORE YOU BEGIN YOUR SERVICE HOURS.

Guidelines:

1. All high school students are eligible to participate in this program.
2. Applications must be approved before service hours will be accepted. All applications, if honors or credit is desired in a given year, must be turned in before **May 1st**. This includes seniors needing credit for graduation or Florida Bright Futures Scholarship Program.
3. Students must perform volunteer services on their own time and may not perform such service during a scheduled class period or scheduled school day.
4. Students may not receive academic credit or be paid for services rendered.
5. Course-based service learning activities may be counted toward community service hours and Bright Futures Scholarship program (2009 Legislature, SB 1248, Section 2. Section 1003.497, Florida Statute).
6. Volunteer hours may be counted for the Florida Bright Futures Scholarship Program requirements **and** Honor/Awards **and** High School credit.

Hours that CANNOT be counted:

Service performed for pay
Church-specific activities done during church services
Work performed for relatives
Work performed during school hours
Court-ordered Community Service
Saturday school or detention/work detail
Work that is part of a high school credit work program (DCT, OJT, Career Prep, etc.)
Service related to armed services recruitment requirements
Work performed as an extension of class (TV Productions, Drama, etc.)
Regular practice times and club meeting times for extra-curricular activities and clubs
Performances where admission is charged or sponsoring organization receives payment for performance
Job shadowing
Work done for companies that operate FOR PROFIT

THE FLORIDA BRIGHT FUTURES SCHOLARSHIP PROGRAM

All scholarships within the Florida Bright Futures Scholarship Program require community service along with meeting other requirements.

Florida Academic Scholar: minimum 100 hours

Florida Medallion Scholar: minimum 75 hours

Florida Gold Seal Vocational Scholar: minimum 30 hours

A Community Service Plan must be completed and submitted.

HONORS/AWARDS

All participants with 10-49 hours (accumulated in one year only): certificate

All participants with 50+ hours (accumulated in one year only): certificate with embossed seal

All participants with 100+ hours (upon initial accumulation only): silver pin (sponsored and awarded by Academic Booster Club)

All SENIORS with 250+ TOTAL hours will receive a silver cord and medallion to wear at graduation.

ALL SENIORS with 1000+TOTAL hours will receive the Exceeding Expectations Medallion.

HIGH SCHOOL CREDIT PROGRAM

Students may receive ½ elective credit for each 75 hours of service (up to a maximum of 1 credit) in a voluntary public service elective course (05003700) or in a voluntary school/community service course (21043300).

Hours may be accumulated throughout the student's high school years.