

George Jenkins High School

Quick Information about Parent Portal

2018-2019

What is the purpose of Parent Portal?

The most important goal of the Parent Portal is to enhance district-to-school-to-home communication as outlined in the Polk County Schools Strategic Plan item 7(1): **"Establish an effective system of communication linking district, school and home."**



Parents, if you already have a Parent Portal Account, please see the information below.

1. An email with instructions on how to log into the new portal and what to do to be active.
2. You will be able to see some of your child's information in the portal, but not schedules and grades.
3. Schedules and grades will become available closer to the first interim date.
4. If you forgot your password, go to <https://www.polk-fl.net/parents/parentportal.htm>
5. Go to the log in page and click "forgot password" and follow instructions to retrieve your information.

Parents, if you do not have a Parent Portal Account, please follow the instructions below.

1. Go to the school to get a Pin Number.
2. The pin number is valid for 1 day after you have made the first attempt to use it. After that, if you do not complete the log-in, you will need to go to the school to get another one.
 - a. The same pin number can be used for both parents in one household if needed, as long as you use it in the same one-day period
 - b. Then take that pin number home and log in to the portal
3. Log in at <http://www.polk-fl.net/parents/parentportal.htm>, by using the student's ID number as the user name and the pin number that was provided.
4. Once you have logged in, set your password.

A screenshot of the Parent Portal login page. The page has a teal header with "POLK COUNTY PUBLIC SCHOOLS" and "Parent Portal". Below the header, there are links for "Log In" and "Register". The main content area is divided into two sections: "Welcome" and "Log In". The "Welcome" section contains a message: "Accessing your student's information is as easy as 1-2-3." followed by three numbered steps: 1. Obtain the PIN for each of your students by visiting his or her school, or obtaining the PIN Request Form from school. 2. Create a Parent Portal account (if you don't have one already). 3. Attach the student(s) to your account by following the on-screen instructions after Step 2. The "Log In" section contains a form with fields for "Username:" and "Password:", and buttons for "Log In" and "Forgot My Password".

5. You will be able to see some of your child's information in the portal, but not schedules and grades.
6. Schedules and grades will become available closer to the first interim date.