

**GEORGE JENKINS HIGH SCHOOL
INTER-CLUB COUNCIL CONSTITUTION**

Written July 8, 2002

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PURPOSE

The purpose of the Inter-Club Council is to inform and give an opportunity for all clubs to participate in all school wide activities, projects, and fund-raisers, as well as to supervise for these organizations.

ARTICLE I: NAME

The name of the organization will be The George Jenkins High School Inter-Club Council.

ARTICLE II: POWERS

Section 1. The Inter-Club Council shall receive its power and authority from the Director of Student Activities and the Student Council of George Jenkins High School. It shall work closely with the administrators , club sponsors, and students.

Section 2. To achieve its objectives, the Inter-Club Council will have the power to

- A. Direct, manage, and control its business with approval of its members.
- B. Do all things necessary to carry out its objectives as long as those objectives are not in conflict with school and county policies.

ARTICLE III: ORGANIZATION

Section 1. Leadership of clubs shall be vested in a representative group of students to be known as the Inter-Club Council. Students shall be represented on the Inter-Club Council in club matters.

Section 2. The Inter-Club Council shall work through club matter concerning all GJ activities.

Section 3. The Inter-Club Council President and Vice President from Student Council will be the Executive Board Vice President and Corresponding Secretary and shall be the policy making for organizations.

Section 4. Clubs shall function through the interests of the individual students. The Inter-Club Council (ICC) shall be a subsidiary body of the Student Council, established to supervise clubs and organizations for the Student Body.

ARTICLE IV: POWERS & DUTIES OF INTER-CLUB COUNCIL OFFICERS

Section 1. ICC President

- A. Set up for the entire school year and preside over all the Inter-Club Council meetings.
- B. Work with advisor and Director of Student Activities.
- C. Prepare an agenda before each meeting and give copy to advisor and ICC Vice President.
- D. Head up all ICC projects and prepare packets for events.
- E. Search out goings- on in school

Section 2. ICC Vice President

- A. Take minutes of each ICC meeting.
- B. Keep complete set of minutes in permanent book.
- C. Read minutes of previous meetings at each ICC meeting.
- D. Take attendance and mark absentees at ICC meetings.
- E. Prepare minutes to be sent out on Outlook.
- F. Send out reminders to Club Sponsors about projects.
- G. Send out absentee notices to Club Sponsors.

ARTICLE V: MEMBERSHIP AND ATTENDANCE

Section 1. Each club, organization and class shall have an ICC Representative at each ICC meeting.

Section 2. Each athletic team is welcome to have a representative at each ICC meeting, but not required.

Section 3: Each boys athletic team and girls athletic team shall have a separate representative at ICC meetings that sports teams are required to attend. (IE: Homecoming, Prom, etc.)

ARTICLE VI: ACTIVITIESSection 1. Teacher Appreciation Breakfasts (TAB)

- A. One TAB will be held each month and sponsored by one or more organizations.
- B. Each organization is welcome to hold a theme related breakfast (IE: Halloween, Christmas).
- C. Set up time on the given date will be 6:45 AM
- D. A list of recommended items will be provided to the sponsor(s) before the assigned date. The organization(s) will be held responsible for: dividing the list, purchasing items, setting up, serving and cleaning up on that date.
- E. Once the organization has confirmed a date, it must be served. The date may be changed no later than a week prior to the scheduled TAB with a written request from organization and a written approval from an ICC officer.

Section 2. Press Box (PB)

- A. At each home football game, one or more clubs will be responsible for providing food and drinks for coaches, referees, George Jenkins administration, and their guests.
- B. A list of recommended items will be provided to the sponsor before the assigned date. The organization will be held responsible for: dividing the list, purchasing items, setting up, serving, and cleaning up on that date.
- C. Set up time on the given date will be 6:45 PM.
- D. Once an organization has confirmed a date, it must be served. The date may be changed no later than a week prior to the scheduled PB with a written request from organization and a written approval from an ICC officer.

Section 3. Homecoming

- A. For a club to have Homecoming candidates, the club must be a member of ICC.
- B. For a sports team to have Homecoming candidates, the team must have a representative the ICC/Homecoming meeting.
- C. Each boys and girls athletic teams must have separate representatives at the meeting.
- D. All Homecoming candidates must be present at the Homecoming meeting and turn in their Homecoming packets on time. No extensions on deadline!
- E. Candidates must meet all requirements listed on Homecoming packet.
- F. Homecoming Court Candidates must participate in Eagle Scream practice and performance.
- G. Homecoming Court Candidates must participate in Field Presentation Practice and Field Presentation.
- H. Homecoming Court Candidates must appear at the Homecoming Dance by designated time for the presentation.

Section 4. Prom

- A. For a club to have Prom candidates, the club must be a member of ICC.
- B. For a sports team to have Prom candidates, the team must have a representative at the ICC/Prom meeting.
- C. All Prom candidates must be present at all Prom meetings and turn in their Prom packet on time. No extension on deadline!
- D. Candidates must meet all requirements listed on Prom packet.
- E. No Homecoming Court candidates are eligible to run for Prom.
- F. Prom candidates must appear at the Prom by designated time for the presentation.

Section 5. Thanksgiving Baskets and Christmas Families

- A. For any group of students, not necessarily a club or sport, who wish to participate in either activity, there must be a representative for that group at the ICC meeting concerning that particular activity.
- B. There will be a list of recommended items provided.
- C. Each group is responsible for purchasing the needed items and delivering them if needed.
- D. All deadlines for each activity must be met.

Section 6. Club Draft

- A. ICC will conduct and be responsible for Club draft in the fall and spring of each year in order to maintain active members in each service club.
- B. Candidates must meet all requirements listed on the Club Draft Packet.
- C. No late packets will be accepted.

ARTICLE VII: SCRAPBOOKS

Section 1. Each GJHS club, organization, and class will be given an opportunity to complete a scrapbook.

Section 2. The groups will be responsible for purchasing the needed supplies and putting the scrapbook together.

Section 3. The scrapbook must meet all requirements listed on the Scrapbook Criteria list.

Section 4. At the end of second semester there will be a due date- scrapbooks will not be accepted after that date.

Section 5. After due date, scrapbooks will be judged and awards given at an ICC Banquet.

ARTICLE VIII: REMOVAL FROM ICCSection 1. Officers

- A. Student Council Executive Board, the Student Council Advisor (s), and Review Board will decide on removal of ICC officers according to procedures in the Student Council Constitution.
- B. When the ICC President is removed, the current ICC Vice President will become the new ICC President.

Section 2. Members

- A. Each club is allowed to miss two meetings. (Note: Sports teams are not *required* to be at all ICC meetings.)
- B. A missed meeting includes absences, tardiness, and leaving early from a meeting without permission from a sponsor or officer.
- C. The third meeting missed will result in a \$10.00 fine owed to ICC.
- D. If there is failure to pay the fine, the club will be removed from ICC.
- D. The fourth meeting missed will result in the club's removal from ICC.